



FOR PSA MEMBERS: **PUBLIC HEALTH AND SOCIAL DEVELOPMENT SECTORAL  
BARGAINING COUNCIL (PHSDSBC) – NORTH WEST**

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16-01-2026

## North West PHSDSBC: Advertisement of Full-Time Shop Steward vacant post

In terms of PHSDSBC Resolution 3/2011, the PSA is pleased to announce the availability of a Full-Time Shop Steward (FTSS) position for the North West PHSDSBC Branch.

### Details of position

- One position: FTSS North West
- Duration: Three years
- Closing date: **30 January 2026**

### Requirements

- Be employed in a permanent capacity in a Provincial Department in North West.
- Being a member of good standing with the PSA for at least four years.
- Not having dual membership with another union.
- Must be a PSA shop steward.
- Must have a valid driver's license and a motor vehicle (car).
- Must be able to recruit and represent members with grievances, disciplinary inquiries, and disputes.

### Recommendations

- Flexibility in working hours: Must be able to work after normal working hours.
- Willing to learn.
- Willing to travel long distances and often stay over in other towns.
- Must be able to work under pressure.

### Duties

- Assist members with grievance processes: Compiling grievances, conciliations, and arbitrations.
- Advise, guide, or represent members in disciplinary proceedings.
- Monitor the employer's compliance with laws and collective agreements regulating terms and conditions of employment.

- Generate reports on the employer's non-compliance with laws and collective agreements regulating terms and conditions of employment.
- Represent the PSA and participate in collective bargaining processes.
- Execute any other duties that may be assigned to him/her by the PSA.
- Recruitment (please note that a weekly target exists) and retaining members.
- Arrange and attend meetings with members and stakeholders.

PSA shop stewards who are interested may send their CVs to [zhulfa.graaff@psa.co.za](mailto:zhulfa.graaff@psa.co.za).

Reuben Maleka  
GENERAL MANAGER