FOR PSA MEMBERS: **GENERAL PUBLIC SERVICE SECTORAL BARGAINING COUNCIL (GPSSBC) – KWAZULU NATAL (DURBAN AREA)**

02-11-2026

Advertisement of vacancy: GPSSBC Full-Time Shop Steward: PSA Durban Provincial Office - 30 October 2026

The PSA invites applications from suitably qualified and committed members for appointments as a Full-Time Shop Steward (FTSS) in the GPSSBC sector based in the Durban Office. The successful candidate will play a key role in representing members, advancing collective bargaining objectives, and strengthening the organisation's presence and service delivery within the region. Members must be advised that this is a re-advertisement which includes the scope of national departments within GPSSBC in KwaZulu-Natal (KZN).

Key responsibilities

- Represent PSA members in grievances, disciplinary hearings, disputes, and related labour relations matters.
- Service workplaces and provide support to members within the GPSSBC sector.
- Assist with collective bargaining processes and participation in bargaining structures.
- Promote organisational growth through recruitment and retention initiatives.
- Facilitate workplace communication and stakeholder engagement.
- Attend meetings, training programmes, and organisational activities as required.
- Submit reports and maintain accurate records of activities and cases.
- Represent members at all levels of grievance, disciplinary and dispute-resolution processes and in consultations/negotiations at all negotiation platforms.
- Provide advice and support to members on workplace issues.
- Drive recruitment campaigns and promote PSA membership.
- Manage and maintain a portfolio of cases, ensuring timely and effective representation.

Minimum requirements

- This position is exclusively open to PSA shop stewards employed in Provincial and National Departments that fall within the scope of the GPSSBC in KZN. Applicants must be duly elected and recognised as PSA shop stewards in their respective departments.
- Must have served as a shop steward for a minimum of two years.

- Must have been solely associated with the PSA for at least four years.
- Strong knowledge of labour-relations practices, legislation, and representation processes.
- Access to a reliable motor vehicle, which the applicant is willing to use for PSA duties/activities, and a valid driver's license.
- Proven record of member recruitment and effective representation of the members in grievance meetings, disciplinary hearings, and in all relevant dispute-resolution forums.
- Applicants must not be employed in a critical post or hold a position above salary level 8.

Term of appointment

Appointment will be in accordance with applicable GPSSBC Resolutions governing the Full-Time Shop Steward.

Applications

Interested candidates must submit:

- A detailed Curriculum Vitae (CV).
- A motivation letter outlining suitability for the position.
- Shop Steward Recognition Letter
- Supporting documents relevant to the application.

Applications must be submitted to Zamani Dladla via email: *Zamani.Dladla@psa.co.za*. The application closing date is **06 November 2026**.

Interviews will be scheduled after the closing date. The PSA reserves the right not to make an appointment, and only shortlisted candidates will be contacted.

Still not a PSA Member? Find the *attached* PSA application form, complete and send to *Senate.Moabi@psa.co.za*.

Reuben Maleka
GENERAL SECRETARY