

Advertisement of vacancy: Full-Time Shop Steward (FTSS) - Durban Provincial Office

The PSA Durban Provincial Office is pleased to announce the vacancy of Full-Time Shop Steward (FTSS) in the General Public Service Sector in KwaZulu-Natal (KZN GPSSBC). The role presents a unique opportunity for enthusiastic and resolute shop stewards and office bearers to enhance service delivery and strengthen the PSA's influence across the province.

The FTSS role aims to:

- Enhance service delivery to PSA members in KwaZulu-Natal and support recruitment initiatives that contribute to the growth of PSA membership.
- Play a strategic leadership role in the GPSSBC in KwaZulu-Natal.
- Represent the interests of PSA members at a level of governance and negotiation.
- Work closely with branches and committee management to drive the Union's objectives forward.

Requirements

- This position is exclusively open to PSA shop stewards employed under the KwaZulu-Natal GPSSBC.
- Must have served as a shop steward for a minimum of two years.
- Must have been solely associated with the PSA for at least four years.
- Strong knowledge of labour relations practices, legislation, and representation processes.
- Access to a reliable motor vehicle, which the applicant is willing to use for PSA duties/activities, and a valid driver's license.
- Proven record of member recruitment and effective representation of the members in grievance meetings, disciplinary hearings, and in all relevant dispute resolution forums.
- Applicants must not be employed in a critical post or hold a position above salary level 8

Key responsibilities

- Represent members at all levels of grievance and disciplinary, and dispute resolution processes.
- Represent members in consultations/negotiations at all negotiation platforms.

- Provide advice and support to members on workplace issues.
- Drive recruitment campaigns and promote PSA membership.
- Manage and maintain a portfolio of cases, ensuring timely and effective representation.

Important dates:

- Application closing date: 7 April 2026.
- Interviews: To be scheduled after the closing date.
- Expected start date: Negotiable, but preferably at the earliest opportunity.

For more information, please contact the PSA Provincial Office: Durban on (031) 310 3600. The PSA looks forward to receiving your application!

Join the PSA

Please contact the PSA's Organising/Marketing Officers: Xolani Dhlamini - 073 813 9646 / xolani.dhlamini@psa.co.za, Nkosinathi Thwala - 082 880 8953 / Nkosinathi.thwala@psa.co.za, or Zinhle Manyoni on 0634001036 / Zinhle.manyoni@psa.co.za or the Full-Time Office Bearer Mr Sakhile Mdlalose on 0810164923 / sakhile.mdlalose@psaftss.co.za

PSA members are reminded that in the event of their recruiting fellow employees as PSA members that an honorarium equal to one month's membership fee is payable for the recruitment of each member.

Reuben Maleka
GENERAL MANAGER