



FOR PSA MEMBERS: **FREE STATE GENERAL PUBLIC SERVICE SECTORAL BARGAINING COUNCIL (GPSSBC)**

16-01-2026

Advert to fill FTSS position for GPSSBC Provincial Departments – Free State

In terms of GPSSBC Amendment Resolution 3/2024, the PSA is allocated with the position of Full-Time Shop Steward in the Free State, which is vacant currently. Shop stewards in the Free State Provincial Departments of Agriculture, COGTA, Community Safety, Roads and Transport, Education (non-educators), DESTEA, Human Settlements, Office of the Premier, Public Works, Sport, Arts, Culture and Recreation, and Treasury are welcome to apply.

- Position: Full-Time Shop Steward
- Duration: One years
- Closing date: 30 January 2026

PSA Shop stewards who are interested can send their CVs to lynsie.pelser@psa.co.za by no later than **30 January 2026**.

Requirements

- Be employed in a permanent capacity in a Provincial Department in the Free State.
- Being a member in good standing of the PSA.
- Not having dual membership with another union.
- Must be a PSA shop steward.
- Must have a valid driver's licence and a motor vehicle (car).
- Must have a proven track record of recruiting new members.
- Must have a proven track record of representing member at grievance and disciplinary hearings.

Recommendations

- Flexibility in working hours - must be able to work after normal working hours.
- Willing to learn.
- Willing to travel long distances and often sleep over in other towns.
- Must be able to work under pressure.

Duties

- Assist members with grievance processes – compiling grievances, conciliations, and arbitrations.
- Advise, guide, and represent employees in disciplinary proceedings.
- Monitor the employer's compliance with laws and collective agreements regulating terms and conditions of employment.
- Generate reports of the employer non-compliance with laws and collective agreements regulating terms and conditions of employment.
- Represent the PSA and participate in collective bargaining processes.
- Execute any other duties that may be assigned by the PSA.
- Recruitment (please note that a weekly target exists) and retaining members.
- Arrange and attend meetings with members and stakeholders.

Please note that the PSA currently has two FTSS in the Lejweleputswa and Fizili Dabi Districts. Therefore, shop stewards staying and working from these two Districts are unfortunately excluded from this advertisement.

Reuben Maleka
GENERAL MANAGER