



FOR PSA MEMBERS: **GENERAL PUBLIC SERVICE SECTORAL BARGAINING CHAMBER (GPSSBC) – NORTHERN CAPE**

17-11-2025

Advertisement: Full-Time Shop Steward position - GPSSBC, Northern Cape

The PSA in the Northern Cape invites applications from PSA shop stewards employed in Departments under the GPSSBC mandate. The position is governed by GPSSBC Resolution 3/2011. The successful candidate will receive release for one year, with the option of annual renewal.

Interested shop stewards must submit their CVs to nossy.mokitimi@psa.co.za no later than close of business on **25 November 2025**.

Requirements

- Permanent employment in the Northern Cape.
- PSA membership in good standing.
- No dual union membership.
- Current PSA shop steward.
- Valid driver's license and access to a personal vehicle.
- Ability to manage recruitment and individual case work.
- Computer literacy

Recommendations

- Flexible working hours beyond standard office times.
- Openness to continuous learning.
- Ability to travel long distances and stay overnight when required.
- Strong resilience under pressure

Key performance areas

- Support members in grievance processes, including drafting documents, conciliations, and arbitrations.
- Provide advice, guidance, and representation in disciplinary proceedings.
- Monitor employer compliance with labour laws and collective agreements.

- Produce reports on non-compliance.
- Represent the PSA in collective bargaining structures.
- Perform additional tasks assigned by the PSA.
- Recruit and retain members according to weekly targets.
- Coordinate and attend meetings with members and stakeholders.

Public servants are encouraged to join the Union of Choice by contacting Racquelle Mabindisa at 063 686 7653 or Mhlanguli Madubela at 082 880 8982.

Reuben Maleka
GENERAL MANAGER