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FOR PSA MEMBERS: DEPARTMENT OF FORESTRY, FISHERIES AND ENVIRONMENT (DFFE)

19-04-2024

Feedback: Department of Forestry, Fisheries and Environment Special Departmental Bargaining Chamber meeting – 17 April 2024

Policy Consultation

Information and Communication Technology (ICT) Incident Management Policy

The employer tabled the draft policy to effect minor changes. The purpose of this policy is to ensure that unexpected, disruptive incidents are managed and responded to control their impact on the Department's business within acceptable levels. It is intended to further ensure that there is organisational learning from incidents to reduce future risks and provide support for any service users and staff who encounter incidents.

ICT Services Acquisition Policy

The employer tabled the draft policy to effect minor changes. The purpose of this policy is to establish principles and procedures that must be followed when ICT Systems and related services need to be acquired, developed, and maintained for the DFFE. The policy will further ensure that risks associated with the acquisition, development, and maintenance of Information Systems and related services are effectively identified, evaluated, and managed.

Cloud Computing Policy

The employer tabled the draft policy to effect minor changes. The purpose of this policy is to facilitate and stimulate the use of cloud-based computing services as the technology enabler for the digitally transformed system for DFFE. The policy intends to reduce the number of government-owned data centers, thus contributing to the reduction of carbon emissions and reducing the DFFE's Capital Expenditure on ICT infrastructure.

Inventory Policy

The employer tabled the draft policy with minor changes. The purpose of this policy is to outline procedures and processes for the procurement, management, and control over inventory (stock) in accordance with all relevant legislation and other Departmental policies and directives.

Back-Up Policy and Procedure

The employer tabled the draft policy with minor changes. The purpose of the policy is to protect Departmental data. The policy seeks to outline the data backup and recovery controls for the DFFE employees to ensure that data is properly and efficiently backed up and recovered in line with best practices.

Cooperate Governance ICT Policy

The employer tabled the draft policy with minor changes. The purpose of the is to provide norms and standards to implement the revised Public Service Corporate Governance of ICT Policy Framework. It further intends to ensure sound ICT governance practices are instilled throughout the Department and the wider responsibility of all employees to apply ICT governance practices and procedures in their daily work.

Disability Management and Provision for Reasonable Accommodation Policy – *was previously presented, and inputs shared are consolidated*

The employer tabled the draft policy with minor input. The purpose of this policy is to ensure that the DFFE creates a transformed workplace that is free from discrimination, inequalities, and barriers. The Department commits to upholding and protecting the rights of employees with disabilities.

Standard Operating Procedure (SOP) on managing recruitment, selection, and appointment of DFFE expedition members for South African National Anastatic Programme

The employer tabled the draft policy with minor changes. The purpose of this SOP is to guide and manage the process of recruiting, selecting, and appointment of expedition members to embark on the three voyages (Marion, Gough, and Antarctica). It will further guide role players involved in the recruitment and selection process and appointment of expedition members.

Members are requested to provide inputs on the *attached* draft policies to the Chief Negotiator, Zamani Dladla, through email at Zamani.dladla@psa.co.za **on or before 30 April 2024**.

Employees who want to join the PSA can visit the PSA's website (www.psa.co.za), send an email to ask@psa.co.za, or contact PSA Provincial Offices.

Reuben Maleka
GENERAL MANAGER