

Feedback: Department Bargaining Chamber – 13 September 2023

OHS compliance

The employer reported that the OHS Committee is active and meets once every quarter. It was reported that the last meeting took place on 14 June 2023. The employer reported that the OHS inspection was conducted in Cape Town on from 16 to 18 May 2023 with the presence of facility management. All identified safety hazards are receiving the necessary attention from relevant stakeholders. The employer reported that the health screening was conducted on 25 May 2023. Attendance was good and employees appreciated that the health screening is back. The next health screening is scheduled for 20 September 2023. The PSA acknowledged the report and will monitor developments.

Filling of funded, vacant posts

The employer reported that to date, 56 appointments have since been made by the Department. The filled positions include 30 permanent posts, 22 posts that are additional to the establishment, and four internships. The PSA welcomed the report.

Moving to new building/office

The employer reported that the space acquisition documents were approved by the DG and submitted to the DPWI in March and April 2023. The space needs analysis was based on a full organogram that will enable a 100% return to work. The DPWI is currently conducting a feasibility study, and the process will take up to three months. This will be followed by the approval of a procurement instruction, which is the internal bid process at head office. Upon approval, the Regional Office will invite the DSBD for verification of the needs analysis and thereafter the bid process will resume. The PSA questioned the employer on the anticipated occupancy date. The employer responded that the anticipated occupancy date is 1 November 2023. The PSA noted the report.

Strategy on attraction of youth

The employer reported that it received inputs from the Department of Women, Youth, and Persons with Disabilities. Those inputs were incorporated. A supporting implementation plan will be developed, and the strategy will be reconstructed with the various forums during the third quarter before submitting for approval. The PSA noted the report.

Policies

The employer reported that the following policies are still in the consultation stage with labour. The progress report will be provided in the next meeting.

- Policy on Prevention and Elimination of Harassment
- Bringing Children and Adult Visitors to Workplace Policy
- Draft *POPIA* manual
- ICT Security Policy
- Funeral and Bereavement Policy

The PSA acknowledged the report.

Members will be informed of developments.

Employees who want to join the PSA can visit the PSA's website (www.psa.co.za), send an email to ask@psa.co.za, or contact PSA Provincial Offices.

GENERAL MANAGER