

Feedback: Special GPSSBC Sub-Committee Meeting - 25 April 2022

At the meeting, the Department tabled its draft policy on health and safety for consultation and discussion. A summary of the salient features of the policy is outlined hereunder.

Application of the policy

- The policy is applicable to all employees, contractors, visitors, and other persons.
- The policy applies to all business operations and functions, including those situations where employees are working off-site.
- Suggestions for realising the health and safety objectives of the Department, which is to create a safe working environment with a zero-accident rate, are encouraged.

Goals

- Aims to remove or reduce the risk to the health, safety and welfare of all employees, contractors, visitors, and anyone who may be affected by the Department's business operations.
- Aims to ensure all work activities are undertaken safely.

Responsibilities

Management (the supervisor and/or manager) is responsible for providing and maintaining:

- A safe working environment.
- Safe systems of work.
- Plant and substances in safe condition.
- Facilities for the welfare of all workers.
- Any information, instruction, training and supervision needed to make sure that all employees are safe from injury and risk to their health.

Employee responsibilities

- To ensure their own health and safety and that of others in the workplace.
- To comply with any reasonable directive (such as safe work procedures, wearing personal protective equipment) given by management for health and safety.

Visitors and contractors

- Must ensure their own personal health and safety and that of others on the premises of the Department.
- Ensure adherence to all departmental procedures and guidelines in terms of the *Occupational Health and Safety Act* and Regulations whilst working on departmental premises.

A copy of the policy is *attached* and members are encouraged to submit their comments/ inputs by **no later than Tuesday 3 May 2022** to the PSA Durban and Pietermaritzburg Provincial Offices at psa.dbn@psa.co.za or psapmb@psa.co.za.

Members who require clarity or any assistance must contact the PSA Durban Provincial Office on (031)310 3600 or Pietermaritzburg Provincial Office on (033) 392 7600.

GENERAL MANAGER