



INFORMUS

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SERVICE EXCELLENCE

FOR PSA MEMBERS: **GENERAL 4/2022**

28-03-2022

Employee-initiated cross transfers in the Public Service

The PSA every month issues an *Informus* to assist employees who are interested in cross-transfers in the Public Service.

Members who want to make use of this PSA service must approach the relevant PSA Provincial Office by the 15th day of the month and provide the following detailed information:

- Member's contact details; post/rank and salary level, department, city and region where currently employed AND the province, city and region/district to where a cross-transfer is required.

If sufficient/complete information is not supplied by the member, the PSA will not be able to publish the request.

The *Informus* will be issued after the 20th of every month. The next edition will be published at the end of April 2022.

IMPORTANT: It must be noted that the aim is to facilitate the identification and matching of employees for cross-transfer purposes. Employees will, however, still be required to ensure compliance with applicable legislative and policy frameworks of the Public Service.

The request list for MARCH 2022 is attached.

Members can contact the relevant PSA Provincial Offices for more information on the listed requests. **Also note that members should resubmit requests on a monthly basis should the need still exist.**

GENERAL MANAGER