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FOR PSA MEMBERS: **FURTHER EDUCATION AND TRAINING COLLEGES BARGAINING UNIT (FETCBU)**

13-04-2022

Feedback: Special Departmental Bargaining Chamber meeting - 12 April 2022

Draft Public College Administration Measures (PCAM)

The employer reported that the draft PCAM document would be aligned to the *Public Service Act* and Regulations. The employment conditions of both TVET/CET academic lectures would be aligned to the *Public Service Act* and Regulations, as they now fall under the GPSSBC's auspices. The employer submitted a draft implementation plan for consideration. Parties agreed to form a task team to refine the draft implementation plan for the draft PCAM document to be finalised within the proposed time frame. The task team will provide feedback to the DBC. The draft PCAM document will be distributed to members for input before implementation. Members will be informed of developments.

HR Query System

The employer reported that it has developed the HR query system to speed up the handling of queries in the Department. The Department received a lot of queries related to outstanding REQV adjustment, housing allowances, acting allowances, and pension-related queries, amongst others. A case number will be allocated to each query lodged, so that employees could trace progress and make follow up in that regard. The system is directly linked to head office for accountability and monitoring. Management will hold periodic meetings with labour to assess the progress of queries lodged through the system. Members are encouraged to use the system, so that their queries can be resolved quickly. A departmental circular was issued for ease reference.

The PSA wants to take this opportunity to wish all employees who are unwell owing to COVID-19 a safe and speedy recovery.

GENERAL MANAGER