

Review of policies: Office of Chief Information Officer (OCIO)

The employer presented the following ICT policies to the PSA for consultation:

Corporate Governance of ICT Policy and Charter

This policy is being reviewed to align with the latest DPSA Corporate Governance of ICT Policy Framework and update it to refer to the King IV Code of Corporate Governance of South Africa for 2009, instead of King III. The policy applies to all DTIC employees and DTIC agencies utilising the Department's ICT services. It provides for the process of aligning the ICT strategy with the Department's Annual Performance Plan and the requirement for the development of a performance scorecard for performance management. Significant changes have been effected in clause 14 of the policy, which outlines the Public Service ICT governance principles as per ISO/IEC 38500 and King IV.

ICT Acceptance Usage Policy

The purpose of this policy is to regulate the use of the Internet and e-mail facilities by all DTIC end users. It is applicable to all employees of the Department, irrespective of their post level. The policy provides acceptable usage standards and guidelines, indemnity, privacy, and monitoring. It further regulates the use of emails in terms of how these should be used for official and non-official communication, as well as matters that relate to appropriateness of messages and accountability. Section B of the policy regulates the usage of the internet on DTIC devices. It is intended to protect the Department and its personnel from legal prosecution and sets clear standards for acceptable and considerate use of the Internet service.

ICT Security Policy

This policy is applicable to all DTIC employees. Some aspects of the policy are for informative purposes, whilst others outline what is permissible and what is not permissible for use. The security management section of the policy describes minimum security measures that should be implemented and applied. Individual employees are required to be responsible and accountable for following recommended procedures and taking reasonable steps to safeguard the information handled by the system they are using.

Members are urged to read through the policies (*attached*) and provide inputs on each policy to the PSA to enable the PSA to influence these policies on behalf of members. Inputs should be sent to any PSA

shop stewards or to joseph.mashigo@psa.co.za on or before **19 February 2022**.

GENERAL MANAGER