

Whats happening at KZN Department of Education?

The PSA is happy to report that the implementation of the benchmark job description and grading for the following occupational classes within the KZN Department of Education.

KwaZulu-Natal Department of Education Circular No:3 of 2020

The Kwazulu-Natal Department of Education has issued HRM Circular No.3 of 2020 which confirms the implementation with effect from 1 April 2020 of the revised job descriptions and grading levels for the classes within the Department following a coordinated job evaluation exercise that was undertaken by the Department of Public Service and Administration (DPSA) for transversal posts.

No.	JOB	REVISED GRADING LEV
1	Food Services Worker/Aid	2
2	Household Worker/Aid	2
3	Laundry Worker/Aid	2
4	Food/Household/Laundry (Housekeeping) Supervisor	4
5	Messenger	2
6	Data Capturer	4
7	Receptionist	4
8	Security Officer	3
9	Security Officer Supervisor	5
10	Teacher Aid	3
11	Operator (earthmoving and non-earthmoving equipment)	3
12	Driver (Heavy Duty Vehicles)	3

Upgrade of Employees Below the Revised Salary Grading

The Department has further indicated that arrangements are being made for the upgrade of incumbents of posts who are currently on salary levels that are below the revised salary grading. Incumbents who are already on or above the revised grading will retain their current salaries and salary levels.

All future appointments in the Department will be made on the revised salary levels in accordance with the DPSA Directive.

GENERAL MANAGER