INFORMUS

Retrurn to Work Plan

The HOD of the Department Police ,Roads and Transport in Free State convened a meeting with representatives of organised labour on 27 May 2020. The purpose of the meeting was to share with organised labour the return to work plan for the Provincial Department.

The plan outlines the gradual opening of the Registration Stations to ensure that management has enough time and opportunity to ensure that all employees are screened and tested before resuming work. The employer advised that due to the backlog and historic operational details the Registration centres have been categorised as follows:

- **High Capacity Centre – Open 1 June**
  - To service up to 180 customers per day
  - Working 2 shift per day
  - 1st Shift starting at 07:15 until 11:30
  - 2nd Shift starting at 11:30 until 16:00

- **Office Medium Capacity Centre – Open 8 June**
  - To service up to 90 customers per day
  - Working 2 shift per day
  - 1st Shift starting at 07:15 until 11:30
  - 2nd Shift starting at 11:30 until 16:00

- **Low Capacity Centre – Open 15 June**
  - To service up to 20 customers per day
  - Working 1 shift per day
  - 07:30 to 12:00

All shift start and shift changes will include a 45 minutes OHS protocols process.

The Department further committed to:

- Orientation training will be conducted before employees return to work
- Employees with chronic conditions, those over the age of 60 and the those that can work from home will not be required to report for duty
- The employer committed to provide transport for officials who will be returning to work
- There will be enough stock PPE, sanitising and cleaning chemicals
- The Botshabelo centre will only open once the water crisis has been resolved

All members are advised to contact the PSA's Janthie Jack 0829036810, Odie Odendaal 0828808988 and Nelson Matise 0828808934, where the employer fails to meet above mentioned commitment and fails to comply with the COVID-19 health and safety protocols.

GENERAL MANAGER