

INFORMUS



FOR PSA MEMBERS: GENERAL 2/2019

18-02-2019

Employee-initiated cross transfers in the Public Service

Any employee of a department may be transferred horizontally with the salary status and responsibility being the same to another department within and outside the province of their choice, depending on compliance with Public Service rules. Transfer can be initiated by either the employee or employer. In the case of an employee-initiated transfer where employees are often confronted with the burden of identifying a fellow government employee who is on the same post/rank and salary level who are interested to participate in the cross-transfer process.

In response to the frustration endured by the members in this regard, the PSA as a caring Union, will in future issue a special *Informus* on monthly basis to assist employees who are interested in cross-transfers within the Public Service.

Employees who want to make use of this PSA service must approach the relevant PSA Provincial Office by the 15th day of the month and provide the following detailed information:

- Member's contact details; post/rank and salary level, department, city and region where currently employed AND the province, city and region/district to where a cross-transfer is required.

If sufficient/complete information is not supplied by the member, the PSA will not be able to publish the request.

The special *Informus* will be issued by the 20th of every month.

IMPORTANT: It must be noted that the aim is to facilitate the identification and matching of employees for cross-transfer purposes. Employees will, however, still be required to ensure compliance with applicable legislative and policy frameworks of the Public Service.

Ivan Fredericks
GENERAL MANAGER